
FINANCE

SCHOOL UNIFORM GRANT POLICY

Reviewed and updated by the Governors Finance Committee: June 2009
Next Review due: June 2010

Introduction

From April 2007 the Local Authority has distributed to all Secondary Schools a small allocation through the Inclusion Formula to provide funding for parents facing financial hardship for assistance in the purchase of school uniform. Up until this time, the funding was held and administered centrally. The purpose of this allocation is to enable grants to be provided to parents/carers of both primary and secondary aged pupils and from April 2007 the Secondary Schools have responsibility for administering this grant for its own students and pupils at feeder primary schools.

The approximate amount included within the Inclusion Formula relating to this grant for Paignton Community & Sports College is £850. Of this grant, 50% will be 'earmarked' for applications from the feeder primary schools, and 50% 'earmarked' for applications from families from Paignton Community & Sports College.

Administration of the Grants

Applications for grants from this fund shall be considered using the following rationale:

- The applicant must have a child attending Paignton Community & Sports College or one of its feeder primary schools.
- The applicant must be in receipt of Income Support, Income Based Jobseekers Allowance and registered for Free School Meals, or facing significant hardship.
- Applicants can claim up to £20 per child to a maximum of £50 per family. Only one claim per year can be made.
- Because of the limited size of the allocation and the anticipated demand on this fund, priority will be given to those entitled applicants who were not recipients of the grant in the previous financial year.

Applications for assistance in the purchase of school uniform must be submitted in writing using the appropriate application form and will be considered on a first come first served basis; distribution of grants will not exceed the budget allocation in any one financial year.

Applications will be considered by the *Education Welfare Officer/Principal/Bursar* upon receipt of a written application and supporting evidence of receipt of benefits/financial hardship.

Any grant awarded will be paid to the applicant upon receipt of proof of purchase of school uniform to the value, or in excess, of the grant awarded.

The existence of the grant will be published in the College's prospectus, on the College's website and notified to the feeder primary schools.